

# AFTER-SCHOOL APPLICATION

2025 - 2026 School Year

(Document to be initialed and signed)

**This form confirms the registration. It must be returned as soon as possible, dated and signed, along with a check or bank transfer for the registration fee.**

Wednesdays Bilingual clubs - Annual fees	Registration fees	Trillium Students	Non-Trillium Students	Lunch
<input type="checkbox"/> <b>Wednesday all day 9:00 AM to 4 PM</b> (Lunch and snack included) English class morning + English clubs afternoon	150 €	-	4070 €	-
<input type="checkbox"/> <b>English class</b> Wednesday morning 9:00 to 11:45 AM (snack included)	100 €	-	2500 €	-
<input type="checkbox"/> Wednesday afternoon clubs - 11:45 AM to 4:00 PM (Lunch included)	100 €	2070* €	2270* €	-
<input type="checkbox"/> Wednesday afternoon clubs - 1:00 PM to 4:00 PM (snack included)	100 €	1700* €	1900* €	-
<input type="checkbox"/> Garderie Wednesday - 4:00 PM to 5:00 PM (snack included)	-	-	360 €	-
<input type="checkbox"/> Exceptional Garderie 4:00 to 5:00 PM (snack included) <b>one day</b>	-	13 €	13 €	-
<input type="checkbox"/> Garderie Wednesday - 4:00 PM to 6:00 PM (snack included)	-	400 €*	400 €*	-
<input type="checkbox"/> Exceptional Garderie 4:00 to 6:00 PM (snack included) <b>one day</b>	-	26 €	26 €	-
<input type="checkbox"/> Garderie Morning 8:00 to 8:45 AM	-	360 €*	360 €*	-
<input type="checkbox"/> Exceptional Garderie 8:00 to 8:45 AM	-	13 €	13 €	-

\*For 10 months - **Option to pay in 11 months (from September 2025 to July 2026 via SEPA direct debit)**

**⚠ Attention:** Once the school gates are closed, any late arrival will be recorded.

**After 4:00 PM or 6:00 PM, any delay will result in the billing of one hour of after-school care, even for a 5 minutes delay.**

Holiday's camp 9:00 AM to 6:00 PM	Registration fees	Trillium Students	Non-Trillium Students	Lunch
<input type="checkbox"/> October Break : Monday, <b>October 20, 2025</b> – Friday, <b>October 24, 2025</b> (5 days)	50 €	320 €	385 €	43 €
<input type="checkbox"/> October Break : Monday, <b>October 27, 2025</b> – Friday, <b>October 31, 2025</b> (5 days)	50 €	320 €	385 €	43 €
<input type="checkbox"/> February Break : Monday, <b>February 23, 2026</b> – Friday, <b>February 27, 2026</b> (5 days)	50 €	320 €	385 €	43 €
<input type="checkbox"/> February Break : Monday, <b>March 2, 2026</b> – Friday, <b>March 6, 2026</b> (5 days)	50 €	320 €	385 €	43 €
<input type="checkbox"/> April Break : Monday, <b>April 20, 2026</b> – Friday, <b>April 24, 2026</b> (5 days)	50 €	320 €	385 €	43 €
<input type="checkbox"/> April Break : Monday, <b>April 27, 2026</b> – Thursday, <b>April 30, 2026</b> (4 days)	50 €	260 €	310 €	35 €

<input type="checkbox"/> Summer camps : Monday, <b>June 29, 2026</b> - Friday, <b>July 3, 2026</b> (5 days)	50 €	320 €	385 €	43 €
<input type="checkbox"/> Summer camps : Monday, <b>July 6, 2026</b> - Friday, <b>July 10, 2026</b> (5 days)	50 €	320 €	385 €	43 €
<input type="checkbox"/> Summer camps : Monday, <b>July 13, 2026</b> - Friday, <b>July 17, 2026</b> (4 days)	50 €	260 €	310 €	35 €
<input type="checkbox"/> Summer camps : Monday, <b>July 20, 2026</b> - Friday, <b>July 24, 2026</b> (5 days)	50 €	320 €	385 €	43 €
<input type="checkbox"/> Summer camps : Monday, <b>August 24, 2026</b> - Friday, <b>August 28, 2026</b> (5 days)	50 €	320 €	385 €	43 €

Student name : .....

Date of birth : ..... Place of birth : .....

Child's mother tongue : ..... Nationality : .....

Language spoken at home : .....

Child live with :  Both parents living together  Both parents living alternately  Father  Mother

Siblings :

Name : ..... Age : .....

Name : ..... Age : .....

Name : ..... Age : .....

**Parent 1**  Father  Mother  Guardian

First Name : ..... Family Name : .....

Nationality : ..... Parent's mother-tongue : .....

Phone : ..... Email : .....

Home address : .....

Profession : .....

**Parent 2**  Father  Mother  Guardian

First Name : ..... Family Name : .....

Nationality : ..... Parent's mother-tongue : .....

Phone : ..... Email : .....

Home address : .....

Profession : .....

Parent 1 :  Mother  Father  Guardian

Name and surname

.....

Date : ...../...../.....

**Location:** .....

Signature

Parent 2 :  Mother  Father  Guardian

Name and surname

.....

Date : ...../...../.....

**Location:** .....

Signature

# CONDITIONS & TERMS

2025 - 2026 School Year

## For Wednesday Clubs:

The first payment confirms enrollment and includes the registration fee + the first month of the club (Registration fee: €100 + First month: €170 + Canteen fee: €37 if this option is selected).

**This payment is included in the total annual fees for the Wednesday club and will be retained by the school in case of cancellation.**

## Registration Fees

- ◆ **Amount:** €100 (non-refundable, payable upon registration).
- ◆ **Frequency:** One-time fee per student upon initial registration.

## Wednesday Club Fees

- ◆ **Payment Method:** By bank transfer before the 27th of each month.
- ◆ **Late Payment Penalty:** 10% of the amount due if paid after the 27th of the month.
- ◆ **Commitment:** **Enrollment financially commits the family for the entire school year.**

✗ **No refunds** in case of absence, withdrawal, or permanent expulsion.

✗ **Clubs and extracurricular activities:** No refunds, except in cases of force majeure (long-term illness with a medical certificate, relocation outside the region with proof).

Payments will be made as follows:

A **one-time payment** within 15 days of receiving the invoice.

**Six equal payments** on the 27th of each month from September to February, by direct debit or bank transfer.

**(ONLY FOR WEDNESDAY CLUBS)**

**Ten equal payments** on the 27th of each month from September to June, by direct debit or bank transfer.

**(ONLY FOR WEDNESDAY CLUBS)**

---

## For Holiday Camps:

A **one-time payment** is required **at least 15 working days before the start of the camp.**

✗ **No refunds** in case of absence, withdrawal, or permanent expulsion.

✗ **Clubs and extracurricular activities:** No refunds, except in cases of force majeure (long-term illness with a medical certificate, relocation outside the region with proof).

✗ **No refunds** if the cancellation occurs less than **two working weeks** before the start of the camp. A cancellation request must be sent via registered mail with acknowledgment of receipt.

---

## General Financial Terms

- ♦ **The non-refundable registration fees** must be paid upon submission of the registration form to the school's administrative office.
- ♦ **Holiday camp enrollment is confirmed only upon full payment.**
- ♦ **Tuition fees will not be refunded, in whole or in part, in case of expulsion or absence.**
- ♦ **The official withdrawal date** must respect a **two-month notice** for Wednesday clubs and a **two-week notice** for holiday camps.
- ♦ **Late payments after the 27th of the month will incur a 10% surcharge on all overdue invoices.**
- ♦ **Bounced checks and rejected direct debits** will be subject to a **€100 penalty fee.**

---

## Payment Responsibility

The payment of these fees will be made by:

- Both parents jointly**
- Both parents separately** (If you choose this option, please provide a **written, dated, and signed declaration** detailing the fee distribution between both parents, attached to this form.)
- Father only**
- Mother only**
- A third party** (Another person, company, child protection organization, embassy, etc.)

**Please specify:** \_\_\_\_\_

(If you choose this option, please attach an **original letter of commitment** from the responsible person or entity.)

**Mandatory signatures of both parents or legal guardians**, preceded by the handwritten statements:

*"Approuvé et engagement de paiement." et "Nous déclarons avoir lu et accepté toutes les conditions générales et financières, sans aucune réserve."*

Parent 1 :  Mother  Father  Guardian

Name and surname

Parent 2 :  Mother  Father  Guardian

Name and surname

.....

.....

Date : ...../...../..... **Location:**.....

Signature

Date : ...../...../..... **Location:**.....

Signature

# REGISTRATION TERMS

2025 - 2026 School Year

Enrolling a student at **Trillium International School** depends on **availability**, a **review of the student's academic records**, and the **educational goals set by the parents**.

As our classes are small and often have limited capacity, we strongly recommend that families **apply early**. Once the maximum number of students per class is reached—including re-enrollments—registrations will be closed. Additional requests will be placed on a **waiting list** in case of any withdrawals.

## Required Documents

To complete the registration, please send the following documents by mail or submit them directly to the school director:

	New student	Actual student
<input type="checkbox"/> The <b>REGISTRATION TERMS form</b> , duly completed, dated, and signed	✓	✓
<input type="checkbox"/> The <b>HEALTH RECORD form</b> , duly completed, dated, and signed - <b>A copy of the vaccination record</b>	✓	
<input type="checkbox"/> The <b>CONDITIONS &amp; TERMS form</b> , duly completed, dated, and signed	✓	✓
<input type="checkbox"/> The <b>AFTERSCHOOL APPLICATION form</b> , duly completed, dated, and signed	✓	✓
<input type="checkbox"/> The <b>SCHOOL RULES AND REGULATIONS form</b> , duly completed, dated, and signed	✓	
<input type="checkbox"/> The <b>AUTHORIZATION FOR IMAGE form</b> , duly completed, dated, and signed	✓	
<input type="checkbox"/> The <b>PICK-UP RELEASE form</b> , duly completed, dated, and signed	✓	
<input type="checkbox"/> The <b>EMERGENCY MEDICAL form</b> , duly completed, dated, and signed	✓	
<input type="checkbox"/> <b>Evaluation reports and the academic progress record</b> from the previous year		
<input type="checkbox"/> <b>School Insurance 2025 - 2026</b> (The insurance must include: Civil liability, Personal accident insurance, Extracurricular insurance, Damage to personal property.	✓	
<input type="checkbox"/> A <b>copy of the family record book (livret de famille) or birth certificate</b>	✓	
<input type="checkbox"/> <b>Two recent passport-sized photos</b>	✓	
<input type="checkbox"/> A <b>book of postage stamps</b> at the current rate	✓	
<input type="checkbox"/> An <b>official document specifying the child's legal guardian</b> , if applicable		
<input type="checkbox"/> A <b>copy of the student's identification document</b>	✓	
<input type="checkbox"/> The <b>direct debit authorization form</b> , duly completed, dated, and signed, along with your <b>bank account details (RIB) - <a href="#">Link Gocardles</a></b> If payment is made in multiple installments	✓	